## By-Laws

# Lake Region Recreational Center, Incorporated A 501(c)(3)Non-Profit Organization Existing Under The Laws of the State of Minnesota

Section 1. Offices: The principal office of the corporation shall be 29371 State Highway 78, Battle Lake, MN in the County of Otter Tail and State of Minnesota. The Corporation may have offices and places of business at such other places within and without the State of Minnesota as shall be determined by the Directors.

## Members

Section 2. Annual meeting: The meeting of the members shall be held on or about the third Sunday of August of each and every year for the purpose of electing directors and for the transaction of any other business authorized to be transacted by the members. The date, time and place of the annual meeting will be determined by the board of directors.

Section 3. Special Meetings: Special meetings of the members may be called by the president and must be called by him upon receipt of a written notice from the holders of ten percent (10%) of the membership certificates when outstanding and entitled to vote.

Section 4. Notice of Annual or Special Meetings: Notice of the Annual or Special Meeting, stating the date, time, place and purpose of business thereof shall be given to each member by mail or email at the address on file not less than ten nor more than thirty days prior to the meeting.

Section 5. Quorum: At any meeting of the members, the holders of membership certificates in good standing present are entitled to vote then issued and outstanding shall constitute a quorum.

Section 6. Voting: At each meeting of the members, each holder of a membership certificate in good standing shall have one vote for all membership certificates registered in his/her name for all purposes.

## **Board of Directors**

Section 7. Number of Directors: Tenure: Vacancies: The business and affairs of the corporation shall be managed and controlled by a board of five directors, elected annually by the membership certificate holders in good standing at the annual meeting. Only one spouse/significant other or family member shall be on the board at the same time. Any director may resign at any time. Vacancies occurring among the directors shall be filled by the board to serve until the next annual meeting of members.

Section 8. Regular and Special Meetings of the Board: Immediately after each annual election, the newly elected directors may meet forthwith for the purpose of organization, the election of officers, and the transaction of other business; If a quorum of the directors be then present no prior notice of such meeting shall be required. Other regular meetings of the Board may be held without notice at such times and places as the Directors may determine. Special meetings of the Directors may be called by the President and must be called at the written request of one member of the Board. Notice of a Special Meeting shall be given to each Director at least two days prior to the meeting.

Section 9. Quorum: A majority of the Board of Directors shall constitute a quorum at all meetings of the Board.

Section 10. Executive officers: The Executive Officers of the Corporation shall be; President, Vice-President, Secretary, Treasurer, and fifth director. All of whom shall be elected annually by the directors at the annual organization meeting, and shall hold office during the pleasure of the Directors. All vacancies occurring among any of the above officers shall be filled by the directors. An officer may be removed at any time by the affirmative vote of a majority of the Directors.

Section 11. The President: The President shall preside at all meetings of the shareholders and directors. He shall have general management of the business and affairs of the Corporation.

Section 12. Vice-President: The Vice-President shall in the absence or disability of the President exercise the powers and performs the duties of the President. The Vice President shall also preside as liaison of all committees.

Section 13. Secretary: The Secretary shall keep the minutes of all proceedings of the Board of Directors and of the members; attend to the giving and serving of all notices to the Members and Directors or other notices required by law or by these By-Laws; shall affix the Seal of the Corporation to deeds, contracts, membership certificates and other instruments requiring a seal and shall have charge of the certificate books and other books and papers as the Board of Directors may direct.

Section 14. The Treasurer: The Treasurer shall have custody of all funds, securities, evidences of indebtedness and other personal property of the Corporation and shall deposit the same in such bank or trust company as shall be designated by the Directors; shall receive and give receipts or moneys paid in on account of the Corporation, and shall pay out of the funds on hand all bills, payrolls and other just debts of the Corporation; shall enter regularly in books of the Corporation to be kept for that purpose, full and accurate account of all moneys received and paid out and shall perform all other duties incident to the office of Treasurer.

Section 15. Pecuniary Gain: No part of the net earnings shall inure to the benefit of any Director, Officer, or member, incidentally or otherwise. No compensation shall be paid to any Director or Officer, or member except as a reasonable allowance for services accordingly rendered to or for the Corporation.

# Membership Certificates

Section 16. Form and Execution of Certificates: The certificates of membership of the Corporation shall be in such form as shall be approved by the Directors.

Section 17. Conditions for Purchasing, Cancelling Membership Certificates: Only alcoholics with six months of sobriety shall be eligible for the purchase of certificates of membership in this Corporation with the approval of the Board of Directors. All certificates of membership held by any member that has displayed aggressive behavior, verbal or physical abuse directed at any individual on the premises, has not followed the rules or has admitted to at least 2 members that they no longer have six months sobriety shall be cancelled. They must purchase a new certificate of membership after six months and be approved by the board of directors to become a member on probation.

Section 18. Transfer of Certificates: Holders of membership certificates in good standing may transfer their interest to a qualified purchaser with the approval of the Board of Directors.

## Corporate Seal

Section 19. Seal: The Directors shall provide a suitable Corporate Seal which shall be In charge of the Secretary and shall be used as authorized by the Directors.

#### Fiscal Year

Section 20. Fiscal Year: The fiscal year of the Corporation shall begin January 1, and end on December 31.

## Checks, Notes, Depositories

Section 21. Checks, Notes, Depositories: Checks and Notes of the Corporation shall be signed and checks, notes, drafts, bills of exchange and orders for payment of money shall be endorsed for collection or deposit in such manner as may be determined from time to time by the Directors. The funds of the Corporation shall be deposited in such bank, and checks drawn against such funds shall be signed in such a manner as may be determined from time to time by the Directors.

# Privileges of Membership

Section 22. Facilities: Members of the Corporation in good standing shall be entitled to full use of all facilities of the Corporation, except such thereof as may be set aside by the Board of Directors for rental purposes. Members of the Corporation shall have the opportunity to rent or lease any facilities not set aside by the Board of Directors.

## Non-Member Alcoholics

Section 23. Non-Member Alcoholics: Any non member alcoholic with six months sobriety shall be welcome to the use of the Facility, provided however, that any alcoholic residing within a 200 mile radius of the Facility shall be expected to purchase a membership certificate on or before his third visit, exclusive of official meetings.

Section 24. Member's Family: The widow or widower and minor children of a member shall be entitled to the use of the Facility of the Corporation.

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## Gifts

Section 25. Gifts: The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purpose or for any special purpose of the Corporation.

## Waiver Of Notice

Section 26. Waiver of Notice: Whenever any notice is required by law to be given, a waiver in writing signed by the person or persons entitled to such notice, whether before or after the time stated there in, shall be deemed equivalent to the giving of such notice.

## Amendments

Section 27. Amendments to By-Laws: These By-Laws may be altered, amended, or replaced and new By-Laws may be adopted by a majority vote of members present with at least 5 members voting in the affirmative at an annual meeting or special meeting.

## Statement of Dissolution

Section 28: Statement of Dissolution: The Corporation shall use its funds only to accomplish the objectives specified In these By-Laws, and no part of set funds shall inure or be distributed, to the members of the Corporation. On dissolution of the Corporation, any funds remaining shall be distributed to one or more regularly organized and qualified charitable, educational, scientific or philanthropic organizations to be selected by the Board of Directors.

THIS COPY CONTAINS THE AMENDMENTS FOR SECTIONS V AND X, AMENDED AS RECORDED IN THE MINUTES 3/27/92, AND CONTAINS THE AMENDMENT SECTION 28 STATEMENT OF DISSOLUTION. SEE MINUTES OF MAY 31 1993 MEMORIAL DAY MEETING.

THIS COPY CONTAINS THE AMENDMENTS OF THESE BY-LAWS AS RECORDED IN THE MINUTES OF THE FEBRUARY 17, 2019 ANNUAL MEETING.